

"I APPROVE"

Director of the State Enterprise "Kostanay Polytechnic Higher College" of the Education
Department of the Akimat of Kostanay Region

K. Katkenov

04.01.2024

**PLAN OF ACTIONS
to combat corruption**

Item No.	Events	Responsible	Deadlines
1	Work of the Anti-Corruption Commission	College Management - Anti-Corruption Commission	constantly
2	Ensuring monitoring of the activities carried out to prevent and combat corruption in the college	Anti-Corruption Commission	During the period
3	Monitoring and control of the timeframes for consideration of applications received from individuals and legal entities	Secretary-clerk	Constantly
4	Monitoring of college employees for convictions for corruption violations, compliance with qualification requirements, etc.	Head of Human Resources	Constantly
5	Immediate notification in writing to the director of any conflict of interest that has arisen or the possibility of its arising	All employees	In fact
6	Organization and conduct of official investigation of letters and complaints from students, employees, including by telephone	Director, Deputy Director for Academic Affairs, Deputy Director for Educational Work, Legal Advisor, Psychologist, Chairman of the Trade Union	During the period
7	Explanatory training (round table) with the accounting service prevention and combating corruption	Acting chief accountant, legal advisor	January
8	Meeting of the Anti-Corruption Department employees with students and staff of the college	Deputy Director for Educational Work, Legal Advisor	February
9	Conducting an event to improve legal literacy of anti-corruption behavior with students and staff of the college	legal adviser	March
10	Conducting an anonymous survey of students on the facts of identifying corrupt actions	Deputy Director for Educational Work, Legal Advisor	April

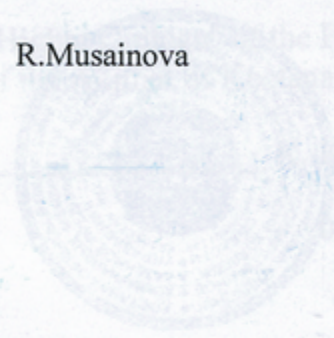
11	Conducting explanatory work with the HR department on compliance with the qualification requirements for candidates	legal adviser	May
12	Conducting an internal analysis of corruption risks	Working group	June
13	Event to inform employees about responsibility in matters of corruption	legal adviser	July
14	Conducting a meeting with representatives of non-governmental organizations on preventing the causes of corruption offenses	legal adviser	August
15	Meeting with parents of students on the issue of prevention and control of corruption	Deputy Director for Educational Work, Legal Advisor	September
16	Meeting of the Anti-Corruption Department employees with the staff and students on improving legal knowledge and compliance with anti-corruption legislation	Deputy Director for Educational Work, Legal Advisor	October
17	Explanatory training with the college's business service on compliance with anti-corruption legislation (in terms of technical specifications and acceptance of suppliers' work)	legal adviser	november
18	Anonymous survey of teachers and students to identify corrupt practices	Deputy Director for Educational Work, Legal Advisor	December
19	Consideration of the issue of corruption at college meetings: pedagogical councils, administrative meetings, sessions	Director, Deputy Director for Academic Affairs, Deputy Director for Educational Work, Chairman of the Trade Union, Legal Advisor	During the period
20	Control over the conduct of the examination session of students	Deputy Director for Academic Affairs, Heads of Departments	During the session
21	Monitoring compliance with regulations and standards of public services provided by the college	Director responsible for the provision of public services	During the period
22	Timely notification of legal adviser about violations of legislation in the field of public procurement	Acting Chief Accountant	In fact
23	Posting of the public procurement plan on the public procurement web portal	Acting Chief Accountant	December
24	Reporting and information on anti-corruption measures taken	Legal Advisor	On request
25	Compliance with anti-corruption standards. Compliance with the code of ethics	All employees	Constantly

Legal Advisor

R. Musainova

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